



Certified Professional Guardianship and Conservatorship Board

Monday, October 9, 2023

Zoom Meeting

9:00 a.m. – 11:30 a.m.

MEETING MINUTES

Members Present

Judge Robert Lewis, Chair
Judge Grant Blinn
Judge Cadine Ferguson-Brown¹
Ms. Lynda Clark
Ms. Kristina Hammond
Ms. Melanie Maxwell
Mr. William Reeves
Dr. K. Penney Sanders
Mr. Dan Smerken
Ms. Susie Starrfield
Ms. Anita Souza

Staff Present

Ms. Stacey Johnson
Ms. Kathy Bowman
Ms. Thai Kien
Ms. Kay King
Mr. Samar Malik
Ms. Maureen Roberts
Ms. Rhonda Scott
Ms. Sherri White

Guests – See last page

1. Meeting Called to Order

Judge Robert Lewis called the October 9, 2023 Certified Professional Guardianship and Conservatorship Board meeting to order at 9:00 a.m.

2. Welcome, Roll Call & Approval of Minutes

Judge Lewis welcomed all present. Judge Lewis invited each Board member to introduce themselves.

Motion: It was moved and seconded to approve the September 11, 2023 minutes. The motion passed.

3. Chair's Report

Judge Lewis welcomed everyone and reviewed committee assignments. There are no Board meeting schedule changes expected at this time. Judge Lewis reminded Board members to complete the annual confidentiality agreement.

4. Public Comment Period

Members of the public addressed the Board regarding regulations and continuing education.

¹ Judge Ferguson-Brown joined at 9:17 a.m.

5. Grievance Report

Ms. Scott reported eight (8) new grievances were received during the month of September. The Board dismissed seven (7) grievances and forwarded eight (8) grievances to Superior Court. A total of thirty-one (31) grievances were unresolved at the time of the report. Currently, there are two hundred forty-six (246) active CPGCs.

6. University of Washington- Certificate In Guardianship Program

Program Manager, Ms. Miriam Doyle, along with Instructors, Jamie Shirley and Malinda Frey-Gemlich presented an overview of the redesigned UW program.

7. Executive Session (Closed to Public)

8. Reconvene (Open to Public)

9. Vote on Executive Session Discussion

On behalf of the Applications Committee, Ms. Susie Starrfield presented the following applications for certification.

- Motion: It was moved and seconded to conditionally approve Lisa Bill's application for certification based on completion of the UW program, with transferable skills in healthcare and social services. The motion passed.
- Motion: It was moved and seconded to conditionally approve Bobbie Hill's application for certification based on completion of the UW program, with transferable skills in social services. The motion passed.
- Motion: It was moved and seconded to approve Justine Prather's application for certification with transferrable skills in healthcare, social services, and financial. The motion passed.
- Motion: It was moved and seconded to approve Quinn Wells' application for certification with transferrable skills in social services and finances. Dr. Sanders abstained. The motion passed.
- Motion: It was moved and seconded to deny Royce Zick's application for certification due to lack of experience. The motion passed.

On behalf of the Standards of Practice Committee, Judge Blinn presented the following grievances for Board action.

- Motion: It was moved and seconded to dismiss grievance 2023-049 as incomplete. Judge Ferguson-Brown opposed. Mr. Smerken abstained. The motion passed.
- Motion: It was moved and seconded to dismiss grievance 2023-050 as incomplete. The motion passed.
- Motion: It was moved and seconded to dismiss grievance 2023-051 as incomplete. The motion passed.
- Motion: It was moved and seconded to forward grievance 2023-052 to Superior Court. The motion passed.

- Motion: It was moved and seconded to forward grievance 2023-053 to Superior Court. The motion passed.
- Motion: It was moved and seconded to dismiss grievance 2023-054 as incomplete. The motion passed.
- Motion: It was moved and seconded to dismiss grievance 2022-012 following court review. The motion passed.
- Motion: It was moved and seconded to dismiss grievance 2023-010 following court review. The motion passed.
- Motion: It was moved and seconded to dismiss grievance 2023-015 following court review. The motion passed.
- Motion: It was moved and seconded to dismiss grievance 2023-037 based on correspondence with Superior Court. The motion passed.

10. Wrap Up/Adjourn

With no other business to discuss, Judge Lewis adjourned the October 9, 2023 CPGC Board meeting at 11:16 a.m. The next Board meeting will take place via Zoom on November 13, 2023 beginning at 7:30 a.m.

Recap of Motions:

MOTION SUMMARY		STATUS
Motion:	It was moved and seconded to approve the September 11, 2023 minutes.	Passed
Motion:	It was moved and seconded to conditionally approve Lisa Bill's application for certification.	Passed
Motion:	It was moved and seconded to conditionally approve Bobbie Hill's application for certification.	Passed
Motion:	It was moved and seconded to approve Justine Prather's application for certification.	Passed
Motion:	It was moved and seconded to approve Quinn Wells' application for certification.	Passed
Motion:	It was moved and seconded to deny Royce Zick's application for certification due to lack of experience.	Passed
Motion:	It was moved and seconded to dismiss grievance 2023-049 as incomplete. The motion passed.	Passed
Motion:	It was moved and seconded to dismiss grievance 2023-050 as incomplete. The motion passed.	Passed
Motion:	It was moved and seconded to dismiss grievance 2023-051 as incomplete. The motion passed.	Passed
Motion:	It was moved and seconded to forward grievance 2023-052 to Superior Court. The motion passed.	Passed
Motion:	It was moved and seconded to forward grievance 2023-053 to Superior Court. The motion passed.	Passed
Motion:	It was moved and seconded to dismiss grievance 2023-054 as incomplete. The motion passed.	Passed
Motion:	It was moved and seconded to dismiss grievance 2022-012 following court review. The motion passed.	Passed

Motion:	It was moved and seconded to dismiss grievance 2023-010 following court review. The motion passed.	Passed
Motion:	It was moved and seconded to dismiss grievance 2023-015 following court review. The motion passed.	Passed
Motion:	It was moved and seconded to dismiss grievance 2023-037 based on correspondence received from Superior Court. The motion passed.	Passed

Guests:

Samantha Hellwig, AAG
 Miriam Doyle, UW
 Jamie Shirley, UW
 Malinda Frey-Gemlich, UW
 Deborah Jameson
 Crystal Joseph

Jennifer Mick
 Brenda Morales
 Karen Newland, Puget Sound Guardians
 Chris Neil, Neil & Neil, P.S.
 Senior Support Services
 Glenda Voller